UNITED STATES DISTRICT COURT

for the				
District of				
Plaintiff(s) V.)))) (Civil Action No.))			
Defendant(s))			
SUMMONS IN A CIVIL ACTION				
To: (Defendant's name and address)				
A lawsuit has been filed against you.				
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:				
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT**				
Date:	Signature of Clerk or Deputy Clerk			

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nat	me of individual and title, if any)			
was red	ceived by me on (date)		<u> </u>			
	☐ I personally served	I the summons on the indiv	ridual at (place)			
			on (date)			
	☐ I left the summons	at the individual's residen	ce or usual place of abode with (name)			
		, a person of suitable age and discretion who resides there,				
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summe	ons on (name of individual)		, who is		
	designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the sum	mons unexecuted because		; or		
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$	·		
	I declare under penalt	mation is true.				
Date:		_				
			Server's signature			
			Printed name and title			
		_	Server's address			

Additional information regarding attempted service, etc: